



# **ABIC Madrasah HANDBOOK**

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## **1 INTRODUCTION**

The **ABIC Madrasah** - hereafter referred to as **Madrasah**, is an Islamic educational facility operating under the umbrella of the **Islamic Shia Ithna-Asheri Jamaat [ISIJ]** Of Toronto and attending to the religious needs of the children according to the Jaffari faith and belief. The primary role of the Madrasah is to share the parents' responsibilities of providing religious education to their children and supplying an atmosphere where a child can learn Islamic values and understand His/her Islamic duties. The onus to provide an atmosphere where the child can live by the 'Sharia' is and will always remain the responsibility of the parents.

This handbook is published with the intent of laying a basic foundation for greater understanding among the Parent-Student-Teacher. The following expectations are formulated in the hope of forging and promoting the critical Parent-Student-Teacher partnership- a win-win relationship that is based on Commitment, trust and a genuine desire to see the students excel in their Islamic education.

The policies, procedures, regulations and rules of the Madrasah enumerated in this handbook are designed to promote and maintain an Islamic environment that is conducive to learning and instilling desirable etiquette. As the circumstances and requirements of Madrasah change over the years, The Madrasah Handbook will be amended in order to keep up with those changes. Any or all portions of this publication may be revised at any time with the approval of the Madrasah Committee.

### **1.1 Our Vision**

Madrasah has developed a comprehensive vision for students, which incorporates all the relevant dimensions of their personal development and their role in society. At the heart of the vision is the need to nurture "Conscientious, Practicing Muslims". Madrasah conduces to this critical process jointly with the parents and the community at large.

### **1.2 Role of the Madrasah**

While Islamic education begins at home, it is formally and systematically conducted through the Madrasah, which plays a major role in developing the Islamic identity of our children.

We are committed to enhancing Islamic teachings, morals and values in our students. These include mutual respect, discipline, responsibility and modesty. We strive to develop a sense of responsibility and accountability in each student for his/her own learning and behaviour and his/her ability to learn with others.

### 1.3 The Tripartite Partnership

Apart from having a comprehensive and relevant curriculum, capable and caring teachers, engaging teaching methods, as well as appropriate texts and notes, the fundamental factor in ensuring the success of any Madrasah is the Parent-Student-Teacher Partnership. Each party to this contract operates under some constraints: the parents with their many daily commitments and the teachers with their limited time in the Madrasah frequently have no more than two to three hours a week for less than 34 weeks a year to impart Islamic education by themselves. Yet the students have the arduous task of reconciling the different sets of values and behaviours they observe in their schools, homes, and Islamic Centres or Madaris.

The success of Madrasah in enhancing the Islamic knowledge and identity of its students depends highly upon successfully conveying our collective expectations i.e. of the parents and teachers, to the students with clarity and consistency, and in reinforcing behaviour through modeling both at home and at the Madrasah.

*The community members who volunteer at our Madrasah as administrators, teachers, support staff, and the parents who provide support and reinforcement all truly deserve our collective gratitude. They dedicate their valuable time and experience to impart Islamic education. Their endless efforts to this noble cause is highly respected and appreciated. We salute their dedication and contributions and pray that may Allah [SWT] reward them amply for their services here and in the hereafter.*

#### **Responsibilities:**

##### **ABIC Administration/Madressa Director**

- To formulate general objectives and policies, to develop programs ensuring that the established goals are pursued, to review and update said goals to coincide with changing circumstances and demands.
- To establish the affiliation terms with the Jamaat within the framework of its objectives and policies.
- To provide necessary facilities to conduct its activities.
- To review the operations of the organization and evaluate various functions with a view to improve the overall need of the community
- To participate in community planning through active presentation in community activities, committees and councils.
- To establish services and manage finances in conformity with the budget.

##### *Principal*

Responsible for ensuring that the Madrasah operates in an orderly manner, in keeping with Islamic norms. S/he is also responsible for the day-to-day running of the Madrasah and curriculum enforcement, with ongoing consideration of ways to maintain ABIC MADRASAH interest. In addition, s/he provides guidance and assistance to the teachers, their assistants, students and parents through the Madrasah system.

*Educational Evaluator*

Ensures that the education being delivered to the students is complete both in content and delivery. The role of the Educational Evaluator underlies the knowledge-basis of the Madrasah by reviewing the syllabi being used for clarity, completeness and accuracy. In addition, h/she will ensure that the syllabi has been completely delivered to students by the teachers. The Teacher and Educational Evaluators' may work in consort to provide a holistic learning experience for the students.

*Teacher Evaluator*

Ensures that the method of teaching is clear and commensurate to the level of students attending the class. H/She is also responsible for Teacher training and other self-building programs. These may be carried out periodically as and when needed. The Teacher and Educational Evaluators' may work in consort to provide a holistic learning experience for the students.

*Treasurer*

Responsible for financial matters related to the Madrasah, ensuring proficient spending of the Madrasah funds. Will present Financial Statements to ABIC Administration upon request. Any expenses that are above the limit of \$100.00 will require the approval of ABIC Administration before it can be incurred.

*Coordinators*

Responsible for the general activities surrounding Madrasah operations. These may include, but are not limited to:

- Volunteering Security Traffic & Parking
- Snacks
- Supplies and Stationary (Registering included)
- Madrasah Equipment
- Housekeeping & Maintenance.
- Communications

*Teachers (Full Time and Supply) & Volunteers*

The teachers, with their assistants, are responsible for implementing the prescribed curriculum and ensuring that the teacher-student relationship is a healthy experience. Their duties also include motivating students to apply themselves, educating the students in the most effective manner possible, and facilitating an overall positive Madrasah experience for the students.

Their primary responsibilities include:

1. To attend the Madrasah regularly and punctually, or notify the coordinator and/or arrange for a substitute in the event of an absence.

**Note: Notification of absence is necessary, and is to be done within a reasonable time frame to allow for other preparations to be made. Arrangement for a substitute teacher is to be done by the Teacher who is absent.**

2. To perform their duties with appropriate preparation, resource materials, assignments, etc.

3. To maintain an orderly classroom atmosphere that is conducive to learning, this includes returning supplies and tidying up the classroom [i.e. disposing of litter, organizing desks, returning stationary etc.] at the end of each Madrasah day.
4. To accompany the students to the Salaat area at the appropriate time and supervise them during Salaat.
5. To encourage students to strive towards self-discipline and learning via honour, respect and kindness.
6. To stimulate good work habits that will lead to sound academic performance.
7. To utilize Supply Teachers, when available, to organize class activities, provide individual-level attention to students in need, help out with assignments and their grading, and generally groom the students to become future teachers.
8. To establish an effective partnership with other staff members, students, and parents.
9. To serve as appropriate role models for their students.
10. To punctually and regularly attend meetings as notified by the Administration.
11. To attend workshops arranged for ongoing training.
12. The Supply Teacher will fill in during the absence of the regular teacher with the acknowledgement of the Coordinator or the Principal.

Teacher's crucial role also includes extending assistance in the mission to enhance Islamic Teachings, morals and values in our students, these include mutual respect, discipline, responsibility and dressing modestly. Teachers must operate within the guidelines established by the ABIC Administration for the Madrasah.

#### **1.4 Parents**

Parents are pivotal in ensuring their children's success in the acquisition and practice of Islamic education. Parents instil and reinforce the importance of Islamic education, and hence of the Madrasah.

The parents' level of expectation and interest in their child's Madrasah work is contagious and easily sensed by the child.

Parents' responsibilities are:

1. To ensure that their child attends Madrasah regularly and on time.
2. To impart the Islamic way of life and cultivate respect and discipline in their child.
3. To monitor their child's Madrasah work by ensuring that homework is completed and by encouraging his/her accomplishments.
4. To provide the Madrasah with feedback and constructive suggestions and solutions.
5. To notify the Madrasah in case of a prolonged absence of two weeks or more, and make arrangements to compensate for the classes missed by their child.
6. To ensure that Islamic Dress code is observed and their child is in the prescribed uniform [Reference: "Dress Code"].
7. To teach and reinforce the importance of respecting teachers and peers, paying attention in class, and observing the Madrasah Code of Conduct. [Reference: "Code of Conduct"].

8. To participate meaningfully in parent-teacher conferences to discuss their child's progress and areas that need improvement, as well as discusses report cards with their child and jointly strives for improvement.
9. To pick up their child from Madrasah at the end of classes. Pickups thereafter are not the responsibility of the Madrasah.

## **1.5 Students**

Students are the focus of all these efforts. They need to come to the Madrasah with a mind set to learn.

The choices students make greatly affects the quality of the Madrasah. It is crucial that students respect the Madrasah's learning environment. Each individual will adhere to **all** items in the Madrasah's 'Code of Conduct' [Reference: "Code of Conduct"] and accept the consequences of their actions.

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## 2 CODE OF CONDUCT

The Madrasah is a religious and ethical institution. Building sound moral character and acquiring knowledge are the main aims of a student's term here. Consequently, each student has to build his/her character and ensure that his/her appearance is strictly in accordance with Sharia.

Students of the Madrasah are expected to abide by the following basic code:

1. To attend the Madrasah regularly and on time, that is, to arrive no later than and depart no earlier than the set times for the classes. [Reference: "Attendance"].
2. To attend all classes and Salaat unless genuinely excused by the Madrasah administration, a parent or a guardian.
3. To wear the prescribed Madrasah uniform. [Reference: "Dress Code"].
4. To attend classes with appropriate textbooks, handouts, and necessary supplies.
5. To come to Madrasah ready to learn, participate in class, and with all assigned homework completed, including preparation for tests and quizzes.
6. To conduct themselves in a courteous and responsible manner.
7. To use appropriate language at all times.
8. To be respectful, polite and cooperate with other students, teachers and volunteers.
9. To eat or drink only during break.
10. To play only in the designated area during break time.
11. To keep the Madrasah tidy, not litter, and respect Madrasah property.
12. To obtain authority from the Principal's office prior to leaving Madrasah premises during the hours of operation from 10.00 a.m. to 1.00 p.m.

Madrasah has ZERO TOLERANCE towards smoking or any other illegal activity on the premises.

- Electronic accessories and gadgets such as pagers and cell phones must be turned OFF during classes. It is preferred that students not bring these or any other items that may cause any form of distraction to Madrasah at all.
- A learning environment begins with healthy self-esteem and respect for others. Any untoward behaviour, use of foul language, physical or verbal misconduct will not be tolerated in the Madrasah and will be subject to a reprimand, disciplinary action or in severe or repeated cases, a dismissal. [Reference: "Disciplinary Action"].
- Compliance to the above Code will enhance a positive learning environment at the Madrasah. Failure to comply with the Code will involve appropriate disciplinary action as outlined in Section 9 of this handbook.

### 2.1 Disciplinary Action

Parents are our partners in promoting the development of self-discipline and appropriate, respectful Islamic behaviour. As such, discipline is a shared responsibility between the home and the Madrasah. It is therefore incumbent on both the parents and the Madrasah to work together to teach the students accountability, responsibility, self-esteem and respect for self and others. Together we can better promote a positive environment of Islamic morals and values with which each individual can flourish.

All complaints at the Madrasah will be handled and disputes will be settled by the Principal's Office. Any disciplinary action will depend on the severity of the infraction and, at the discretion of the Principal, may include one or more of the following actions:

1. Verbal warning by the teacher and/or Administrator.
2. Note sent home to parents.
3. Teacher and/or Administrator contacting the parents.
4. Request for teacher-student-parent conferences.
5. Removal from the classroom to a supervised area where the student must complete a task assigned by the teacher and/or administration.
6. Take-home assignment to be completed by the student, signed by the parent/guardian, and presented to the administration the following week.

## **2.2 Complaints Procedure**

Parents who want to lodge a complaint must do so in the following manner:

- Student Issues - must be addressed by first contacting the Teacher. If issue remains unresolved, the parent may approach the Madrasah administration.
- Teacher Issues – must be addressed by first contacting the Teacher for resolution, failing that, a meeting with the Madrasah administration may be necessary.
- Volunteer Issues – must be addressed by first contacting the Volunteer for resolution, failing that, a meeting with the administration may be necessary.

Every effort must be made by all parties concerned to resolve the issues and/or complaints.

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### **3 ADMINISTRATIVE INFORMATION**

#### **3.1 Registration – New and Existing Students**

Admission is open to all Muslims at least five [5] years of age by Dec 31<sup>st</sup> of the enrolment year.

The process of admission for new and existing students requires the following:

- Completion of an enrolment form.
- Payment of fees [Reference: “Fees”].
- Acceptance to abide by the Madrasah Handbook.

Prospective students will then be assessed and placed in the appropriate class.

The Administration reserves the right to refuse admission to any applicant, with explanation.

The Administration retains the prerogative of approving the class in which the student will be placed.

Pre-registration for students wishing to enrol for the following academic year takes place approximately during the last three weeks prior to Madrasah closing in June and on Parents day. Registration also takes place on the first day of Madrasah up to and including the third week after Madrasah opening.

*Please note: No existing students will be enrolled after the third week of classes, unless under special circumstance, approved by the Administration..*

#### **3.2 Communication/Website**

Students will be given Journals which will be used as the primary means of weekly communication with Parents. Parents will be required to review the work performed by the students and sign off the journals once complete.

The Madrasah will also communicate using the newly established website [www.abicmadrasah.com](http://www.abicmadrasah.com) – please visit the site regularly.

The Madrasah will also communicate with parents via e-mails, telephone, or through the Answering Service [519-649-1812].

**Parents are requested to be proactive in ongoing Madrasah activities.**

### 3.3 Fees

Madrasah fees are payable once a year upon registering. Madrasah works on a two-tiered structure as follows:

No of Children attending the Madressa	Parents with ISIJ Membership	Parents without ISIJ Membership
1	\$96	\$184
2	\$112	\$208
3	\$128	\$232
4	\$128	\$232
5	\$128	\$232

Students admitted at a later time in the Madrasah will be subject to prorated fees.

### 3.4 Books and Supplies

To the extent possible, the Madrasah will provide resource materials needed for instruction and will provide each student with a level workbook, which will be used throughout the year, free of cost; however, any replacement books may be subject to an additional charge.

The Madrasah may require the students to purchase other prescribed texts and expects student to provide their own necessary supplies e.g. binders, writing paper, pens, pencils, etc.

Resource materials supplied by the Madrasah must be kept in good condition at all times and be returned to the Madrasah at the end of the year to avoid fines. Please label all items accompanying the students to the Madrasah.

### 3.5 Homework/Assignments:

Homework assignments are an essential part of the curriculum. Homework serves many purposes including reinforcement of the material taught during the short Madrasah hours, and identification of the strengths and weaknesses as well as any special needs of a student. Additionally, it provides an opportunity for the family to take an active interest in what their child is being taught. Due to time constraints at the Madrasah, teachers may assign homework to extend the knowledge imparted as well as cultivate good study habits in students.

Homework should be completed to enable continuity and to reinforce lessons taught in class. Failure to do so may disrupt the flow of a student's progress.

While the Madrasah will strive to teach students the course syllabi, there is not enough time in class to help them absorb all the material; or in the case of Quran, to gain fluency. For this reason, parents are strongly urged to personally help and/or utilize modern aids and teach their children the various forms of religious studies. Homework is also an integral part of forming a parent-Madrasah partnership where the parent gets a first hand view of what the child does each week at the Madrasah; therefore, it is the parents responsibility to get involved and ask their children about homework assigned to them at the Madrasah.

### **3.6 Performance Assessment**

The Madrasah supports a system of continuous assessment, which covers not just the materials taught, but also Islamic behaviours.

Teachers may use any or all of the following methods:

- Hold periodic quizzes or tests.
- Give homework assignments.
- Hand out hands on projects.
- Assess participation in class discussions and activities.
- Evaluate behaviour in the class and, more generally, during the Madrasah hours.

Suitable practice for each class will be communicated to the students in advance.

In addition, the Madrasah may hold an exam for each course at the end of each term or year. The student's overall assessment will be based on all of the above components. Weighting for the different components may be provided by the Teachers in class.

The Madrasah may, at its discretion, retain a student in the same class for another year if s/he has not attained a minimum level of proficiency in the subject matter. Promoting such students to the next, higher level may only serve to frustrate them, as they would not be able to cope and would fall even further behind.

#### **(a) Student Progress/Report Cards:**

From time to time, Madrasah may conduct parent-teacher interviews to review the child's progress, offer recommendations and encourage the further growth and development of the student. These sessions will be announced with enough notice and parents are required to attend

The intended purpose of the interviews is for parents to:

- Understand the areas to be covered in each course and the ways to work in conjunction with the teachers.
- Learn about their child's academic progress, work habits, social relationships with other students and with the Madrasah staff.
- At anytime during the year, parents with concerns are welcome to set up an informal meeting with the teachers, or, when necessary, the principal to discuss their child's progress. Earlier corrective action results in the maximum benefit for your child and our student.

Formal teacher-parent conferences will be scheduled at the Principal's discretion.

#### **(b) Recognition and Awards:**

With a vision to motivate students to excel, the Madrasah will recognize students for their achievements at the end of the Madrasah year. Recognition may be based on academic excellence, extraordinary effort, attendance, performance, special projects, etc., or a combination of these criteria. The basis of recognition may vary from time to time at the discretion of the administration. Students who satisfy the criteria will be awarded accordingly.

### 3.7 Attendance

#### Madrasah Timings:

Madrasah class timetable is as follows:

#### Schedule (will be adjusted 1 hour back effective November 4th)

- 11:00a – Arrival and Assembly
- 11:10a to 11:50a – Section 1 (can be Deen or Quran)
- 11:50a to 12:30p – Section 2
- 12:30p to 12:45p – Break
- 12:45p to 01:15p – Section 3
- 01:15p to 01:45p – Section 4

Madrasah requires full parental support to ensure that students are at Madrasah on time.

#### Notes:

- The times above may be adjusted slightly during Ramadhan and for other occasions. Due notice will be provided to Parents.
- Students who are late for more than 2 weeks are subject to appropriate disciplinary action.
- Persistent absenteeism may result in the parents being contacted by the administration.
- Tardiness disrupts the class and impedes the academic progress of the students, neither of which is acceptable.
- Attending Salaat is part of the Madrasah schedule and is **not** optional. The Madrasah will not take responsibility of making sure that the wajib salaah has been performed – this will be the responsibility of the parents.
- Attending the Madrasah regularly and punctually is the responsibility of the student and parent.
- A student may be excused from the Madrasah under circumstances deemed reasonable by the parent and teacher.
- We request parents to ensure that their child does not miss any classes, since this may alter the child's ability to perform well during tests and final exams. However, should the child have to remain absent for a valid reason, please notify the class teacher so that necessary arrangements can be made for the student to obtain instructional material.

### **3.8 Supervision**

The Madrasah premise is **not** normally supervised before or after class hours. Children left in the Madrasah premise outside of regular hours are not the responsibility of the Madrasah.

### **3.9 Dress Code**

Students and staff including teachers and volunteers must adhere to Islamic dress code.

Madrasah has adopted a strict policy in adherence to the Islamic dress code. No student will be allowed to attend classes without the proper Islamic attire. Teachers and administration must be dressed appropriately and modestly.

As an addendum to the Dress Code, the Madrasah will circulate a Memorandum describing a mandatory uniform at a later date.

### **3.10 Visitors**

Parents/visitors are welcome and encouraged to visit the Madrasah, meet our staff and express interest in our operations. However, **all** parents/visitors must make prior arrangements with the Administration so that they can be properly received and attended to.

### **3.11 Donations and Fundraising**

Madrasah is a non-profit organisation and depends largely on donations, which are encouraged and accepted throughout the year. Please donate generously and contribute to enhancing and improving the learning environment. To donate, please contact the Treasurer or the Principal. Tax receipts will be issued for all qualifying donations.

Madrasah may conduct various fund-raising activities during the year with proceeds to benefit the Madrasah and its students. Parents and students are encouraged to participate in making such events a success.

### **3.12 Volunteering**

Madrasah is 100% dependant on volunteers who are crucial partners in building student success and in enhancing the Madrasah's capacity to impart religious knowledge. We therefore request and encourage full participation of parents, graduated students and other volunteers at the Madrasah.

Requirements to become a participant in the Madrasah committee as a teacher or a volunteer are as follows:

1. Adherence to the beliefs of the Shia Ithna-Asheri faith
2. Commitment and punctuality.
3. Basic teaching skills and compassion for children
4. Appropriate Islamic attire exemplifying a good role model for the children of the Madrasah.
5. Attending Teacher Workshops [applicable only to teachers].
  1. To become a participant, please complete the Volunteer Form [see Appendix] and hand in to Madrasah administration.

### **3.13 Criteria for Students and/or Teachers requiring volunteer hours**

It is the student's responsibility to ensure that the administration is aware of the student's involvement and therefore able to monitor his/her volunteer hours. Forms must be signed by the supervisor/teacher each week to acknowledge the participation of such students. Teachers who require volunteer hours may communicate their requirement to the coordinators and obtain the relevant form from the office. [Reference "Volunteer Hours Form"].

### **3.14 Weather-related Closings**

At times, due to severe weather conditions, Madrasah will be cancelled. In such instances, please refer to the communication methods for establishing whether the Madrasah is operational.

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## 4 EMERGENCIES AND MEDICATION

### 4.1 Fire Regulations

All students must be made aware of the following fire procedures; these are also placed in a prominent and easily accessible position in each classroom.

1. Upon hearing the fire alarm, students and teachers **must** exit the room through the appropriate, predetermined exits indicated on visible maps in the hallway.
2. The teacher will lead the class out to the field area in an orderly manner, as far away from the building as possible.
3. Once the whole class is out, the teacher will take attendance.
4. The teacher will lead his/her class back inside **only** when the building has been deemed safe by the authorities.

**If not in their class, students must exit from the closest exit to their location and meet their class at a designated area.** The administration team must help ensure all students are out of the building and with their teachers.

Time is of utmost importance during a fire drill; therefore, one should not gather any personal belongings when exiting the building.

### 4.2 Medication

Parents will be contacted to pick up their child in case of an emergency or if a child is not well during the Madrasah hours.

**It is crucial for the parent to ensure that any changes or updates of parent/guardian contact information are relayed to the administration promptly.**

Medication during Madrasah hours: Due to limited Madrasah hours, and to maintain the safety of the child, the Madrasah cannot take the responsibility to administer regular medication. At all times the responsibility for such medical treatment rests with the parents/guardian. The parents/guardian may however discuss this matter with a member of the administration to make appropriate arrangements.

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## 5 ABIC Journal Dates 2007 – 2008

English Date	Islamic Date	Comments
16-Sep-07	04 Ramadan	Registration at Wheable Centre - Ramadhan timing- Classes start @ 11:00am
23-Sep-07	11 Ramadan	Ramadan timing - Classes start @11:00 am
30-Sept-07	18 Ramadan	Ramadan timing - Classes start @ 11:00 am
7-Oct-07	25 Ramadan	Ramadan timing - Classes start @ 11:00 am
14-Oct-07	2 Shawwal	Eid-ul-Fitr- No Classes
21-Oct-07	9 Shawwal	
28-Oct-07	16 Shawwal	
04-Nov-07	23 Shawwal	Classes resume from 10:00 am and end at 1:00pm
11-Nov-07	30 Shawwal	
18-Nov-07	07 Dhul-Qa'dah	
25-Nov-07	14 Dhul-Qa'dah	
02-Dec-07	21 Dhul-Qa'dah	
09-Dec-07	28 Dhul- Qa'dah	
16-Dec-07	06 Dhul- Qa'dah	
23-Dec-07	13 Dhul- Hijjah	Eid Al-Adha - No Classes
30-Dec-07	20 Dhul-Hijjah	New Year's Holiday - No Classes
06-Jan-08	26 Dhul-Hijjah	
13-Jan-08	04 Muharram	<b>Mid-Year Exam</b>
20-Jan-08	11 Muharram	Possible Ashura Day- To Be Announced
27-Jan-08	17 Muharram	<b>Baligh Class ( Level C,D) and Parent-Teacher's Meeting 11:45am-12:20pm</b>
03-Feb-08	25 Muharram	
10-Feb-08	03 Safar	
17-Feb-08	10 Safar	
24-Feb-08	17 Safar	
02-Mar-08	24 Safar	
09-Mar-08	01 Safar	March Break- No Classes
16-Mar-08	08 Safar	
21-Mar-08	15 Rabi'ul-Awwal	Classes on Friday due to Easter
30-Apr-08	22 Rabi'ul-Awwal	
06-Apr-08	29 Rabi'ul-Awwal	
13-Apr-08	07 Rabi'uth- Thani	
20-Apr-08	14 Rabi'uth-Thani	
27-Apr-08	21 Rabi'uth-Thani	
04-May-08	28 Rabi'uth-Thani	
11-May-08	05 Jumadi al-Awwal	
18-May-08	12 Jumadi al-Awwal	Victoria Day - No Classes
25-May-08	19 Jumadi al-Awwal	
01-Jun-08	26 Jumadi-al-Awwal	
08-Jun-08	04 Jumadi-ath-Thani	
15-Jun-08	11 Jumadi-ath-Thani	<b>Final Exams</b>
22-Jun-08	18 Jamadi-ath-Thani	Award Ceremony and Picnic